



## OUTSTANDING CHAPTER AWARD CRITERIA

The Outstanding Chapter Award is presented at the Annual Leadership Conference to each chapter that has completed all Required Criteria and at least four of the Additional Criteria in the proceeding 12 months. This form should be completed by the chapter and sent to [CRC@jrcls.org](mailto:CRC@jrcls.org) by September 1.

Chapter Name: \_\_\_\_\_  
Number of Board Members: \_\_\_\_\_  
Number of Chapter Members: \_\_\_\_\_  
Date: \_\_\_\_\_

Chair: \_\_\_\_\_  
Telephone: \_\_\_\_\_ E-mail \_\_\_\_\_  
Chair-Elect: \_\_\_\_\_  
Telephone: \_\_\_\_\_ E-mail \_\_\_\_\_

### REQUIRED CRITERIA (All)

- Chair & chair-elect contact information on [jrcls.org](http://jrcls.org)
- Hold regular board meetings – frequency: \_\_\_\_\_
- Attend Annual Leadership Conference
- Present the Annual Fireside at a Chapter gathering
- Chapter members do some community service
- Prepare and use yearly Chapter calendar
- Hold at least four chapter events – list below:
  - 1: \_\_\_\_\_
  - 2: \_\_\_\_\_
  - 3: \_\_\_\_\_
  - 4: \_\_\_\_\_

### ADDITIONAL CRITERIA (at least 4)

- Women in the Law representative on Board
- Liaison to students/Student Chapters on Board
- Student representative on Board
- Management Society representative on Board
- BYU Law School Alumni representative on Board
- Two or more Chapter leaders attend Annual Leadership Conference
- Attend Annual Conference in February
- Post Chapter events regularly on [jrcls.org](http://jrcls.org)
- Chapter historian selected and chapter history questionnaire submitted
- Hold more than four chapter events – list below:
  - 1: \_\_\_\_\_
  - 2: \_\_\_\_\_
- Formulate and execute a plan to increase Chapter membership  
Describe: \_\_\_\_\_  
\_\_\_\_\_
- Have a plan in place to raise funds for operation
- Do something additional satisfying Society mission  
Describe: \_\_\_\_\_  
\_\_\_\_\_