

Kirstin H. Cornett

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Education **Juris Doctor Candidate, *Brigham Young University*, April 2009**

- Recently accepted as a transfer student beginning Fall 2007

Juris Doctor Candidate, *Seattle University*, April 2009

- Cumulative GPA: 3.299
- Merit Scholarship Recipient
- Year-End Performance Scholarship Recipient
- Ranked in top 25% of First Year Class

Bachelor of Arts in Comms. Studies, *Brigham Young University*, April 2006

- Cumulative GPA: 3.79
- Dean's Award Recipient for College of Fine Arts and Communications
- Dean's List Fall 2007

Experience **Extern – *Utah Legal Services***

Provo, UT (August 2007 to Present)

- Work primarily on domestic abuse and social security cases, draft various legal documents and conduct related research

Receptionist – *Temporarily Yours*

Seattle, WA (May 2007 to August 2007)

- Capably handled front-desk responsibilities for busy property management companies.
- Utilized legal knowledge regarding landlord/tenant relationships and tenants-in-common on a daily basis to answer basic questions.
- Effectively performed in fast-paced, intense work environment
- Approached for full-time positions by both companies sent to on assignment

Financial Aid Office Assistant – *Seattle University School of Law*.

Seattle, WA (August 2006 to May 2007)

- Answered student questions regarding financial aid
- Managed Financial Aid counselors' schedules
- Worked with confidential student information in professional, respectful manner

Leadership Member – *Brigham Young University Telefund*

Provo, UT (November 2002 to April 2006)

- Monitored callers' interactions with alumni
- Offered constructive criticism to callers to improve performance
- Planned monthly training meetings and bi-annual banquets

Achievements

Kennedy Center American College Theatre Festival Design Finalist
Seattle Times Carrier Scholarship
Published in *Meridian Magazine* December 2004