
J. REUBEN CLARK LAW SOCIETY
US-BASED TRAVEL
SUBSIDY APPLICATION—2018



A fund has been created to assist current JRCLS chapter leaders travel to the annual JRCLS Leadership Conference, held in Provo, Utah. The 2018 Conference will be held October 4th and 5th.

The travel subsidy will reimburse each recipient with up to \$500 of travel-related expenses. Preference will be given for: i) those who have not attended the conference before; ii) newly formed chapters or chapters that have been revitalized since the last Leadership Conference; chapters where the JRCLS anticipates hosting the annual conference in the next 24 months.

Instructions

Applications must be received no later than September 5, 2018. We anticipate delivering decisions about September 10, 2017.

Applications should be scanned and emailed to: Jim Moss: jrm@paynefears.com or

Terry Higham: t.higham@bkolaw.com

If you are awarded a travel subsidy, you are responsible for making your own travel arrangements to attend the JRCLS Leadership Conference. To be reimbursed for your actual expenses—up to the amount of the scholarship—you must keep and submit copies of all receipts. Submit the receipts to Jim Moss or Terry Higham as soon as possible, but in no event more than 30 days, after completion of your travel. Reimbursements will be sent to you as a recipient approximately two weeks after submission. (If you want the Committee to approve variation of this reimbursement procedure, please explain your request on an additional sheet.)

2018 US-BASED TRAVEL SUBSIDY APPLICATION

Name: _____

Email: _____

Mailing address: _____

JRCLS Involvement

JRCLS Chapter: _____ Leadership Position in Chapter: _____

Does your Chapter have a Chair and Chair Elect in place? _____

Is your Chapter's Board organized and holding regular meetings? _____

Please list any activities held by your Chapter during the past year (attach additional sheet, if needed):

Conference attendance

Have you attended a JRCLS Leadership Conference before? _____

If so, how many times? _____ Last attended in what year? _____

Expense projection

Estimated airfare from _____ to Salt Lake City, UT:

Other estimated travel costs:

Personal statement

Please provide a brief explanation of your personal background and need for this travel scholarship (attach additional sheet, if needed):
